

Applying to University through UCAS using the Advanced and Progression Diplomas

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The following slides are screenshots taken during a dummy UCAS application. They have been designed to show the method of applying to university using the 14-19 Diplomas as the main qualification. This dummy application is written as though the Diploma will be completed in Summer 2010 and so the results are all PENDING. I have chosen to use the Diploma in Engineering as the Diploma qualification and A level Mathematics as the ASL qualification. The approach will be the same for any line of learning studied.

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Universities have requested that the different elements of the Diplomas are identified and reported individually, so Principal Learning, Extended Project, Functional Skills and ASL should all be entered separately.

This document is not meant to be a full user guide for UCAS, there is an excellent user guide on the UCAS website www.ucas.ac.uk. This document deals with entering the 14-19 Diploma elements under the 'Education' heading and does not look at the other areas of the application process.

I would like to thank the Staff at UCAS have been very supportive in checking and amending the details included in this document.

2010 apply Education [<Log out](#)

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Welcome > Education > Choose qualification

Please search for your qualification using the alphabet bar. If you are unable to find your qualification, please choose one of the 'Other' options under 'O'.

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

- [DALF-French Language Qualification](#)
- [Dance](#)
- [Degree](#)
- [DEL-F-French Language Qualification](#)
- [Denmark - Studentereksamen](#)
- [Denmark-Høiere Forberedelseeksamen \(HF\)](#)
- [Denmark-Høiere Handelseksamen \(HHX\)](#)
- [Denmark-Høiere Teknisk Eksamen \(HTX\)](#)
- [Devlet Lise Diploması - State High School Diploma-Turkey](#)
- [Devlet Lise Diploması-Cyprus](#)
- [Devlet Meslek Lise Diploması \(State Vocational High School Diploma\)-Turkey](#)
- [Devlet Teknik Lise Diploması \(State Technical High School Diploma\)-Turkey](#)
- [Diplom-Metevaseh \(National High School Diploma\)-Iran](#)
- [Diploma \(Advanced - Level 3\)](#)
- [Diploma \(Foundation - Level 1\)](#)
- [Diploma \(Higher - Level 2\)](#)
- [Diploma \(Progression - Level 3\)](#)
- [Diploma de Bacalaureat-Romania](#)
- [Diploma de Ensino Secundario-Portugal](#)
- [Diploma di Esame di Stato-Italy](#)
- [Diploma Hoger Algemeen Voortgezet Onderwijs \(HAVO\)-Netherlands](#)
- [Diploma in Digital Applications \(DIDA\)](#)
- [Diploma in Fashion Retail \(ABC Awards\)](#)
- [Diploma in Foundation Studies \(Art & Design\)](#)
- [Diploma in Foundation Studies \(Art, Design and Media\)](#)
- [Diploma Middelbaar Beroepsonderwijs \(MBO\)-Netherlands](#)
- [Diploma of Higher Education](#)
- [Diploma Voorbereidend Wetenschappelijk Onderwijs-Netherlands](#)
- [Diploma za sredno obrazovanie-Bulgaria](#)
- [Diploma za sredno posebno obrazovanie-Bulgaria](#)
- [Diploma-Egypt](#)
- [Diplome de Fin d'Etudes Secondaires Techniques-Luxembourg](#)
- [Diplome de Fin d'Etudes Secondaires-Luxembourg](#)
- [Diplôme d'accès à l'enseignement supérieur-Belgium](#)
- [Diplôme d'Etudes Collégiales-Canada-Quebec](#)
- [Diplôme de Technicien Supérieur-Algeria](#)
- [Diplôme van Secundair Onderwijs-Belgium](#)
- [Drama and Speech](#)
- [DUT-France](#)

- Key
- Completed
 - In progress
 - Not started
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For this example I will be entering details for the Advanced Diploma in Engineering and the Progression Diploma in Engineering .

Note that they are listed under 'Diploma' when looking for qualifications.

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Education

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Welcome > Education > Enter Diploma (Advanced - Level 3)

Diploma (Advanced - Level 3)

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Please enter your Additional & Specialist Learning, eg A Levels, under the relevant section

Line of Learning*
 (other)

Date*

Awarding Body* (other)

Prin & Gen Lng Grade (other)

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The grade is entered here. This is the principal learning grade.

This is not the total diploma grade (which combines the principal learning and project grades together).

HEIs have requested the Diploma elements separated and the Extended Project grade is entered elsewhere. UCAS obtain the final grade from the individual DABs and CABs.

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Welcome > Education > Enter Diploma (Progression - Level 3)

Diploma (Progression - Level 3)

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Line of Learning*

Date*

Awarding Body*

Grade

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Key

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-

The detail for the Progression Diploma is exactly the same as the detail for the Advanced Diploma. There is no way of determining from the detail whether the A Level Maths was taken as part of the Diploma or not.

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Welcome > Education > Choose qualification

Please search for your qualification using the alphabet bar. If you are unable to find your qualification, please choose one of the 'Other' options under 'O'.

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- [Pakistan - Higher Secondary School Certificate \(HSSC\)](#)
- [Pakistan - Intermediate Secondary School Certificate](#)
- [PC Passport \(National Progression Award-Scotland\)](#)
- [PCert LAM \(LAMDA Cert in Speech and Drama: Perf Studies\)](#)
- [Peru-Certificado de Educacion Secundaria Comun Completa](#)
- [Philippines-High School Diploma](#)
- [Poland - Matura](#)
- [Poland - New Matura](#)
- [Polytechnic Diploma-Singapore](#)
- [Portugal - Diploma de Ensino Secundario](#)
- [Pre-U Certificate](#)
- [Pre-U Diploma](#)
- [Pre-University Certificate-Iran](#)
- [Principal Learning \(Level 3\)](#)
- [Professional Development Awards-Scotland](#)

Key

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There is a specific option to select for the entry of Principal Learning as a standalone qualification. This is available in situations where the Generic Learning has not been studied or completed.

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Welcome > Education > Enter Principal Learning (Level 3)

Principal Learning (Level 3)

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Subject*

Date*

Awarding Body*

Grade

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The 'Principal Learning' option is suitable for applicants who, for whatever reason, do not achieve all the elements of the Diploma, Principal Learning can be accredited as a qualification in its own right .

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Welcome > Education > Choose qualification

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- [FETAC \(Ireland\)](#)
- [Fiji-School Leaving Certificate](#)
- [Fiji-Seventh Form Examination](#)
- [Finland - Ylioppilastutkintotodistus/Studentexamensbetyg](#)
- [Foundation Apprenticeships](#)
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- [France - Baccalaureat](#)
- [France-Baccalaureat Technologique \(BTn\)](#)
- [France-Brevet de Technicien \(BT\)](#)
- [France-Brevet de Technicien Supérieur \(BTS\)](#)
- [France-Brevet des Colleges](#)
- [France-DUT](#)
- [France-Option Internationale du Baccalaureat \(OIB\)](#)
- [Free Standing Mathematics Unit/Qualification](#)
- [Fullständigt Slutbetyg från Gymnasieskolan-Sweden](#)
- [Functional Skills](#)

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Functional Skills are added as a separate section of the application .

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Welcome > Education > Enter Functional Skills

Functional Skills

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Skill*

Date*

Awarding Body*

Level*

Result

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Functional Skills may well have been completed before the application is made. The three options are for English, Maths and ICT.

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Welcome > Education > Choose qualification

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- [EDI Level 3 Certificate in Accounting](#)
- [EDI Level 3 Certificate in Accounting \(IAS\)](#)
- [Educacion Profesional Tecnica-Mexico](#)
- [Egypt-Al-Azhar General Secondary School Certificate](#)
- [Egypt-Diploma](#)
- [Egypt-Thanaweya A'ama \(General Secondary School Certificate\)](#)
- [Eire - FETAC](#)
- [Eire - Irish Leaving Certificate](#)
- [Eire - Junior Certificate](#)
- [ENEM-Brazil](#)
- [English Language-IELTS](#)
- [English Language-TOEFL/TEFL](#)
- [Equivalent National Tertiary Entrance Rank \(ENTER\)-Australia-Victoria](#)
- [Erettsegi-Hungary](#)
- [Eritrea-Secondary Education Certificate \(Certificate\)](#)
- [Eritrea-Secondary Education Certificate \(Degree\)](#)
- [Eritrea-Secondary Education Certificate \(Diploma\)](#)
- [Estonia - Gümnaasiumi lõputunnistus](#)
- [Ethiopia-Bachelor Degree](#)
- [Ethiopia-Ethiopian Higher Education Entrance Examination \(EHEEE\)](#)
- [European Baccalaureate](#)
- [Extended Certificate in Digital Applications](#)
- [Extended Project \(Level 3\)](#)

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I am adding the Extended Project Qualification here. This can be taken as a stand alone qualification or as part of the Advanced/Progression Diplomas. The Extended Project should be added whether stand alone or if taken as part of the Diploma. The UCAS system inputs the grades reported for the different Diploma elements.

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Welcome > Education > Enter Level 3 Extended Project

Level 3 Extended Project

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Subject* ?

Date* ?

Awarding Body* (other) ?

Grade (other) ?

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Key

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There are 40 characters available to give a descriptive title for the project. The applicant's personal statement can be used to give more detail on the project.

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Welcome > Education > Enter GCE Advanced Level

GCE Advanced Level

Please enter details below, using the 'other' boxes only where the applicable option cannot be found in the lists provided.

Entering unit details for AS or A levels is optional

Subject*
(other)

Date*

Awarding Body*
(other)

Grade
(other)

A Level Maths is being added as the ASL. In this case the result is entered as pending, however for many A levels part achievement can be recorded.

- Key
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 -

Module / Unit 1

Title

Grade
(other)

Module / Unit 2

Title

Grade
(other)

Module / Unit 3

Title

Grade
(other)

Module / Unit 4

Title

Grade
(other)

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Welcome > Education

When you have finished all the entries and entered all of your qualifications, please click on 'section completed' and 'save'.

You've added details for 2 school/college(s) so far. You can still add details for 8 more.

> add new school/college

Derby College (23316, 09/2009 - present, FT) [> edit](#) [> remove](#)

GCE Advanced Level
[Mathematics](#) 07/2010 OCR

> add GCE Advanced Level

Level 3 Extended Project
[Design a vehicle suitable for 3rd world users](#) 07/2010 OCR

> add Level 3 Extended Project

Functional Skills
[English](#) 07/2010 OCR 2
[Information & Communications Technology](#) 07/2010 OCR 2
[Mathematics](#) 07/2010 OCR 2

> add Functional Skills

Diploma (Advanced - Level 3)
[Engineering](#) 07/2010 OCR

> add Diploma (Advanced - Level 3)

Diploma (Progression - Level 3)
[Engineering](#) 07/2010 OCR

> add Diploma (Progression - Level 3)

Principal Learning (Level 3)
[Engineering](#) 07/2010 OCR

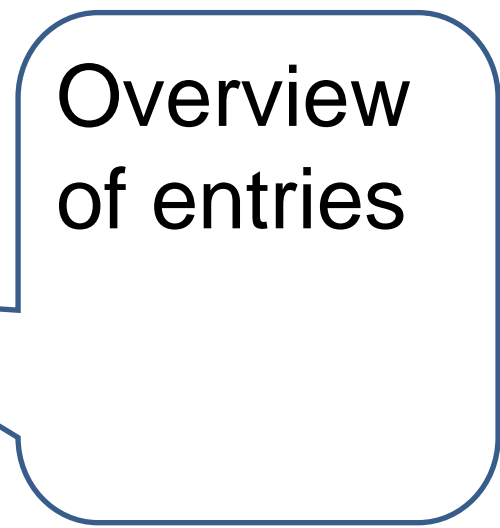
> add Principal Learning (Level 3)

> add qualifications

Belper School, Belper (23206, 09/2003 - 06/2009, FT) [> edit](#) [> remove](#)

> add qualifications

section completed



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This series of slides was put together by Rob Moore of Energy and Utility Skills Ltd for the Engineering Diploma Development Partnership and reviewed by UCAS.

The screen capture took place in December 2009.

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